



Guide for Submitting a Paper/Abstract for the HRMIC Conference

Step 1: Create an Indico Account

Before submitting a paper, you must have an account on the Conference Portal. Follow these steps:

Go to the **Conference Portal** using the following link: <https://conference.mu.ac.ke/>

Click on "**Login**" (see at the top right).

If you don't have an account, click "**Create one here**".

Fill in the required details and follow the instructions to complete the account setup.

Confirm your email address via the **verification link** that will be sent to your inbox.

The screenshot displays the Indico web interface. At the top, there is a blue header with the Indico logo on the left and location/language settings (Africa/Nairobi, English (United States)) and a Login button on the right. Below the header is a navigation bar with 'Home' and 'Create event' links. The main content area is titled 'All events' and includes a search bar. A welcome message from Moi University is present, along with a 'News' section. The event list shows 'Human Resource Management International Conference' for June 2-5, 2025, and 'The International Conference on Renewable Energy, Climate Change and Ecosystem Restoration (ICRECC-2025)' for April 22-25, 2025. The footer contains the Indico logo, 'Powered by Indico v3.3.5', and 'Help | Contact' links.



THE 1ST HUMAN RESOURCE MANAGEMENT INTERNATIONAL CONFERENCE (HRMIC)

Conference Dates: June 2 - 5, 2025

Venue: Moi University, Annex Town Campus, Eldoret, Kenya



Step 2: Log in to Conference Portal Indico

Once your account is activated, **return to the conference portal Indico page.** <https://conference.mu.ac.ke/>

Click "**Login**" and enter your **credentials (username and password)**.

Click on **Human Resource Management International Conference**



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indico

Home Create event Administration My profile

All events

Welcome to Moi University Events portal. The tool allows us to manage conferences, workshops and meetings. To start browsing, please select a category below.

News
Moi University
Posted 26 Feb 2025

There is one event in the future. Hide

June 2025

- 02 Jun - 05 Jun [Human Resource Management International Conference](#)

April 2025

- 22 Apr - 25 Apr [The International Conference on Renewable Energy, Climate Change and Ecosystem Restoration \(ICRECC-2025\)](#)

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Step 3: Access the Submission Section

On the conference homepage, locate the section "**Call for Abstracts**" or "**Submit your Abstract**" and click it.

Human Resource Management International Conference

2-5 Jun 2025
Moi University

Theme: Innovative HR Strategies for Workforce Resilience and Sustainable Development

Starts 2 Jun 2025, 09:00
Ends 5 Jun 2025, 17:00
Africa/Nairobi

Moi University
Annex Campus
Go to map

Call for PDW HRMIC 2025.pdf
Concept_HRMIC_Final.pdf

The call for abstracts is open
You can submit an abstract for reviewing [Submit new abstract](#)

Application
You are registered for this event. [See details](#)

Overview
Call for Abstracts
Timetable
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Paper Peer Reviewing
Reviewing Area
Judging Area
Editing
Papers
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Posters
Registration
Conference Chair
hrmic@mu.ac.ke



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The screenshot shows the 'Call for Abstracts' page for the 1st Human Resource Management International Conference (HRMIC). The page features a green header with the conference title and dates (2-5 Jun 2025, Moi University). A search bar is present. The main content area includes a timeline with 'Opening day' on 25 Feb 2025 at 11:16 and 'Submission deadline' on 20 Mar 2025 at 23:59. Below the timeline, the text reads: 'THE 1ST HUMAN RESOURCE MANAGEMENT INTERNATIONAL CONFERENCE (HRMIC) Abstract Submission Deadline: 20th March 2025'. It then says 'CALL FOR PAPERS' and 'We invite scholars, researchers, practitioners, and policymakers to submit original research papers for presentations at the 1st Human Resource Management International Conference (HRMIC). The conference will be held under the following theme: **THEME: "Innovative HR Strategies for Workforce Resilience and Sustainable Development"**. This theme highlights the critical role of HR in fostering sustainable development through digital transformation, employee well-being, and future-ready workforce strategies. The conference aims to facilitate knowledge exchange, collaborative discussions, and innovative solutions for modern HR challenges.' Below this, it lists 'CONFERENCE SUB-THEMES': 1. Digital Transformation, Agility, Innovations, Adaptive HR Strategies, Flexible Work Arrangements, HR Resilience, HR Modes, and the Future of Work. 2. Recruitment, On-boarding, Talent Management, Training, Teamwork, Workforce Diversity, Equity, and Inclusion, and Workforce Sustainability. 3. Ethical Leadership, Governance and Policy, Compliance and Corporate Social Responsibility (CSR), Global HR Trends. On the right, a navigation menu lists: Overview, Call for Abstracts (selected), Timetable, Contribution List, Paper Peer Reviewing, Reviewing Area, Judging Area, Editing, Papers, Slides, Posters, Registration, Conference Chair, and hrmic@mu.ac.ke.

Step 4: Fill in Submission Details

Enter the ***Title of your paper.***

Under the ***Content field, enter Abstract summarizing your research.***

Select the appropriate ***contribution type: Article or Poster.***

Add authors and co-authors by searching their names or entering their details manually.

Step 5: Upload Your Paper

Scroll down to the ***file upload section.***

Click "***Upload Paper***" and select your document in the required format (e.g., PDF, DOCX).

Step 6: Review and Submit

Carefully review all the details you have entered.

Click "***Submit***" to finalize your submission.



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You will receive a confirmation email after a successful submission.

Step 7: Track Submission Status

Log in to your **Conference Portal Indico account** at any time.

Navigate to "**My Contributions**" to view the status of your submission.

If required, respond to reviewer comments and upload a revised version.

Need Help?

For any submission-related issues, please contact the conference support team via email: hrmic@mu.ac.ke

WhatsApp: +254 721 330 358 or +27 66 302 1986